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MEMORANDUM FOR THE RECORD:

SUBJECT: Meeting at DIA

On August 29, 1988, I visited DIA Hqs. at Bolling AFB to discuss DIA's termination/removal authority, RIF and adverse action procedures, due process and outplacement.

The following people were in attendance:



- Chief, Policy and Programs Div.
- Policy & Programs Div
- Policy & Programs Div
- Ch, Employee Relations Div

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DIA authority to terminate/remove were clarified and adverse action procedures discussed. RIF procedures were reviewed and DIA past experiences with RIF's were enumerated. Copies of applicable regulations relating to the above matters were obtained (copies attached). DIA's outplacement procedures and experiences were also discussed.

Incls:

1. Extract, 10 USC 1604
2. DIA Reg No. 22-7, Adverse Actions
3. DIA Reg. No. 22-24, Reduction in Force